Vacation Home/Bed & Breakfast Withdrawal & Utility Rate Change Form

DATE OF REQUEST: ______________________

HOMEOWNER NAME:_____________________________________________________

LOCATION ADDRESS:_________________________________________ Unit # _____

TELEPHONE NUMBER:_______________________________

EMAIL:_____________________________________________________

By signing below, you are confirming the above address is no longer securing a vacation home /bed & breakfast license and request the utility rates be changed to residential. Any future use as a vacation home/bed & breakfast will require a new application.

SIGNATURE:_____________________________________________________

Internal Use Only
(Do Not Write Below This Line-This section to be completed by staff)

To be completed by Utility Billing:

Individual Water Meter: ☐ Yes

Location ID: __________ Date of Conversion: _______________

Utility Billing Department Approval: __________________________

To be completed by the Town Clerk’s Office:

VH: ☐ B&B ☐

License number: ___________ Date made inactive: _______________

Department Notification: ComDev/Building: ☐ CEO: ☐ LODGINGRevs: ☐

Initials: _______________________

RETURN TO: townclerk@estes.org, Town Clerk’s Office, P.O. Box 1200, Estes Park, CO 80517

Revised 01/2022