The Mission of the Town of Estes Park is to provide high-quality, reliable services for the benefit of our citizens, guests, and employees, while being good stewards of public resources and our natural setting.

BOARD OF TRUSTEES - TOWN OF ESTES PARK

Tuesday, June 25, 2024
7:00 p.m.

ACCESSING MEETING TRANSLATIONS

(Accediendo a las Traducciones de la Reunión)

To access written translation during the meeting, please scan the QR Code or click this link for up to 48 other languages (Para acceder a la traducción durante la reunión, por favor escanee el código QR o haga clic en el enlace para hasta 48 idiomas más):

https://attend.wordly.ai/join/UOFH-5928

Choose Language and Click Attend (Seleccione su lenguaje y haga clic en asistir)

Use a headset on your phone for audio or read the transcript can assist those having difficulty hearing (Use un auricular en su teléfono para audio o lea la transcripción puede ayudar a aquellos que tienen dificultades para escuchar).

The Town of Estes Park will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements for persons with disabilities. Please call (970) 577-4777. TDD available or use the link above to access audio or read the transcript.

ADVANCED PUBLIC COMMENT

By Public Comment Form: Members of the public may provide written public comment on a specific agenda item by completing the form found at https://dms.estes.org/forms/TownBoardPublicComment. The form must be submitted by 12:00 p.m. the day of the meeting in order to be provided to the Town Board prior to the meeting. All comments will be provided to the Board for consideration during the agenda item and added to the final packet.

PLEDGE OF ALLEGIANCE.
(Any person desiring to participate, please join the Board in the Pledge of Allegiance).

AGENDA APPROVAL.

PUBLIC COMMENT. (Please state your name and address).

TOWN BOARD COMMENTS / LIAISON REPORTS.

TOWN ADMINISTRATOR REPORT.

CONSENT AGENDA:


2. Town Board and Study Session Minutes dated June 11, 2024.

3. Appointment to the Estes Park Housing Authority Board of Commissioners of James Jameson to complete a term expiring April 30, 2028.

4. Resolution 55-24 Contract with Howard Bartlett for Assistant Municipal Judge Services through April 28, 2026.
REPORTS AND DISCUSSION ITEMS: (Outside Entities).

1. **OVERVIEW OF VISIT ESTES PARK 2023 ANNUAL REPORT AND VISITOR INTERCEPT SURVEY.** CEO Franker.

2. **BASE FUNDING REPORT – ESTES VALLEY INVESTMENT IN CHILDHOOD SUCCESS (EVICS) FAMILY RESOURCE CENTER.** EVICS Board Member Reed.

3. **ECONOMIC DEVELOPMENT AND WORKFORCE COUNCIL UPDATE.** President DePasquale and Chair Kraft.

   Representatives from the Estes Chamber of Commerce/Economic Development and Workforce Council to provide an update on activities for this quarter.

4. **FALL RIVER VILLAGE FUNDING DISCUSSION.** Estes Park Housing Authority Executive Director Moulton.

   Presentation regarding the potential sale of Fall River Village.

PLANNING COMMISSION ITEMS: Items reviewed by Planning Commission or staff for Town Board Final Action.

1. **ACTION ITEMS:**

   A. **ORDINANCE 09-24, ZONING MAP AMENDMENT FOR 540 AND 550 WEST ELKHORN AVENUE, ELKHORN PLAZA ASSOCIATION, OWNER/JOE COOP, VAN HORN ENGINEERING, APPLICANT.** Senior Planner Hornbeck.

   To rezone 540 and 550 West Elkhorn Avenue from RM (Multifamily Residential) to CO (Outlying Commercial).

ACTION ITEMS:

1. **ORDINANCE 10-24 AMENDING MUNICIPAL CODE TITLE 12 RELOCATION UNDERGROUND OF OVERHEAD ELECTRICITY AND COMMUNICATIONS FACILITIES.** Director Bergsten, Attorney Kramer, and Special Counsel Dittman.

   To be good stewards of public resources and our natural setting by requiring overhead utilities to be relocated underground when a Town project includes undergrounding of overhead utilities.

2. **RESOLUTION 56-24 SMALL CELL FACILITIES MASTER LICENSE AGREEMENT WITH CELLCO PARTNERSHIP DBA VERIZON WIRELESS.** Attorney Kramer.

   To consider an agreement for framework to place small cell wireless telecommunications facilities in the Town’s rights of way, as required by federal and state law.

3. **RESOLUTION 57-24 SETTING THE PUBLIC HEARING DATES OF JULY 23, 2024 AND AUGUST 13, 2024 FOR ELECTRIC RATE INCREASES.** Director Bergsten.

   To set the public hearing dates to present the electric rate study results and proposed electric rate increases effective in 2024.

4. **2025 PROVISIONAL STRATEGIC PLAN.** Town Administrator Machalek.

   To consider adoption of the 2025 Provisional Strategic Plan. If adopted, the plan would guide staff in the development of the 2025 budget and departmental work plans.

REPORTS AND DISCUSSION ITEMS:

1. **6E ANNUAL FINANCIAL REPORT.** Manager Bangs.

   Presentation of the Annual Financial Report for the expenditures of 6E funds for workforce housing and childcare.

NOTE: The Town Board reserves the right to consider other appropriate items not available at the time the agenda was prepared.
2. **ESTES VALLEY CHILDCARE NEEDS ASSESSMENT AND STRATEGIC PLAN- FINAL REPORT**. Manager Bangs.

Transmittal and presentation of the final report by Groundswell for Good, LLC.

**ADJOURN.**