

# Town Board of Trustees Regular Meeting

Wednesday November 12, 2025, 7:00 p.m.

Town Hall Board Room, 170 MacGregor Ave, Estes Park

# **Accessibility Statement**

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# **After Action Report**

## **Agenda Approval**

Motion: It was moved and seconded to approve the Agenda with Action Items appearing in the following order: Public Hearing – 2026 Proposed Budget, 2026 Visit Estes Park Operating Plan, Resolution 99-25, Ordinance 18-25, Revised Policy 842 Parking Permits, Post Office Space Constraint Study Request Letter, Revised Policy 601 Spending Authority and Limits and Revised Policy 1101 Delegation of Contract Signature Authority, and it passed unanimously.

Decision: Approved

# **Consent Agenda:**

- 1. Expenditure Approval Lists Bills
- 2. Town Board Meeting and Study Session Minutes dated October 28, 2025.
- 3. Resolution 94-25 Contract Amendments Extending Debris Removal and Hauling Services with Multiple Contractors to Deal with Storm, Disaster, or Other Event(s)
- 4. Resolution 95-25 Design Build Construction Contract for Mrs. Walsh's Garden Pond with Whitestone Construction \$114,206.40. Budgeted

Motion: It was moved and seconded to approve the Consent Agenda, and it passed unanimously.

**Decision: Approved** 

#### **Action Items:**

- 1. Public Hearing 2026 Proposed Budget
  - a) Highway User's Trust Fund
  - b) Setting the Mill Levy Resolution 96-25

- c) Adopting the 2026 Budget Resolution 97-25
- d) Appropriating Sums of Money for 2026 Resolution 98-25
- e) Capital Improvements Plan 2026-2030

Motion: It was moved and seconded to approve the Highway Users Trust Fund for expenditures for striping, snow plowing, traffic signs, streetlights, and other related road and street costs as proposed for 2026, and it passed unanimously.

Motion: It was moved and seconded to approve Resolution 96-25 to set the mill levy, Resolution 97-25 to adopt the 2026 budget, and Resolution 98-25 to appropriate sums of money for 2026, and it passed unanimously.

Motion: It was moved and seconded to approve the 2026-2030 Capital Improvement Plan, and it passed unanimously.

Decision: Approved

### 2. 2026 Visit Estes Park Operating Plan

Motion: It was moved and seconded to approve the 2026 Visit Estes Park Operating Plan, and it passed unanimously.

Decision: Approved

3. Resolution 99-25 Restated Intergovernmental Agreement for the Estes Park Local Marketing

Motion: It was moved and seconded to approve Resolution 99-25, and it passed with Mayor Hall and Trustees Brown and Igel voting "No".

Decision: Approved

4. Ordinance 18-25 Amending Chapter 5.20 of the Estes Park Municipal Code Regarding Vacation Homes and Bed and Breakfast

Motion: It was moved and seconded to continue the public hearing on Ordinance 18-25 until November 25, 2025 and to schedule a study session to discuss Board concerns, and it failed with Mayor Hall, Mayor Pro Tem Cenac and Trustees Hazelton, Lancaster and Younglund voting "No".

Motion: It was moved and seconded to approve the sections on hosted short term rentals, include the transfer of bed and breakfast licensing change, the lottery and waitlist, licenses must be held by natural persons and change the waiting period from 14 days to 30 days, and no vote was held as a substitute motion was made.

Substitute Motion: It was moved and seconded to approve Ordinance 18-25 as written, and it passed with Trustees Brown, Igel and Lancaster voting "No".

Decision: Approved

#### 5. Revised Policy 842 Parking Permits

Motion: It was moved and seconded to approve Revised Policy 842, and it passed unanimously.

Decision: Approved

## 6. Post Office Space Constraint Study Request Letter

Motion: It was moved and seconded to approve the Post Office Space Constraint Study request letter signed by the Mayor, and it passed unanimously.

Decision: Approved

# 7. Revised Policy 601 Spending Authority & Limits

Motion: It was moved and seconded to approve Revised Policy 601, and it passed unanimously.

Decision: Approved

#### 8. Revised Policy 1101 Delegation of Contract Signature Authority

Motion: It was moved and seconded to approve Revised Policy 1101, and it passed unanimously.

Decision: Approved

#### **Request to Enter Executive Session:**

Motion: It was moved and seconded to enter into executive session for a conference with an attorney for the Board for the purpose of receiving legal advice on specific legal questions – Section 24-6-402(4)(b), C.R.S. – Ballot Question 300, and it passed unanimously.

Decision: Approved

#### **Adjourn**