The Mission of the Town of Estes Park is to provide high-quality, reliable services for the benefit of our citizens, guests, and employees, while being good stewards of public resources and our natural setting.

BOARD OF TRUSTEES - TOWN OF ESTES PARK

Tuesday, November 14, 2023
7:00 p.m.

ACCESSING MEETING TRANSLATIONS

(Accediendo a las Traducciones de la Reunión)

To access written translation during the meeting, please scan the QR Code or click this link for up to 48 other languages (Para acceder a la traducción durante la reunión, por favor escanee el código QR o haga clic en el enlace para hasta 48 idiomas más):

https://attend.wordly.ai/join/UOFH-5928

Choose Language and Click Attend (Selezione su lenguaje y haga clic en asistir)

Use a headset on your phone for audio or read the transcript can assist those having difficulty hearing (Use un auricular en su teléfono para audio o lea la transcripción puede ayudar a aquellos que tienen dificultades para escuchar).

The Town of Estes Park will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements for persons with disabilities. Please call (970) 577-4777. TDD available or use the link above to access audio or read the transcript.

ADVANCED PUBLIC COMMENT

By Public Comment Form: Members of the public may provide written public comment on a specific agenda item by completing the form found at https://dms.estes.org/forms/TownBoardPublicComment. The form must be submitted by 12:00 p.m. the day of the meeting in order to be provided to the Town Board prior to the meeting. All comments will be provided to the Board for consideration during the agenda item and added to the final packet.

PLEDGE OF ALLEGIANCE.
(Any person desiring to participate, please join the Board in the Pledge of Allegiance).

AGENDA APPROVAL.

PUBLIC COMMENT. (Please state your name and address).

TOWN BOARD COMMENTS / LIAISON REPORTS.

TOWN ADMINISTRATOR REPORT.

CONSENT AGENDA:

1. Bills.


3. Estes Park Board of Adjustment Minutes dated October 3, 2023 (acknowledgment only).

NOTE: The Town Board reserves the right to consider other appropriate items not available at the time the agenda was prepared.
4. Transportation Advisory Board Minutes dated September 20, 2023 (acknowledgment only).

5. Resolution 97-23 Intergovernmental Agreement with the Colorado Department of Transportation for Fiscal Year 2024 Federal Transit Administration 5311 Rural Area Formula Funds to Support Estes Transit - CDOT PO 491003380.

6. Reappointment of Rich Chiappe to the Local Marketing District Board of Directors for a term expiring December 31, 2027.

LIQUOR ITEMS:

1. RESOLUTION 98-23 TRANSFER OF A LODGING & ENTERTAINMENT LIQUOR LICENSE FROM ESTES PARK CATERING LLC DBA JUBILATIONS CATERING TO JOGAN INC, LLC DBA JUBILATIONS CATERING, 215 VIRGINIA DRIVE, ESTES PARK, CO 80517. Town Clerk Williamson.

   To consider the transfer of a Lodging & Entertainment liquor license application.

PLANNING COMMISSION ITEMS: Items reviewed by Planning Commission or staff for Town Board Final Action.

1. ACTION ITEMS:

   A. ORDINANCE 09-23 REZONING, RAVEN SUBDIVISION ZONING MAP AMENDMENT, RAVEN AVENUE TBD, HABITAT FOR HUMANITY OF THE ST. VRAIN VALLEY, INC., OWNER/APPLICANT. Planner Washam.

   Proposal to rezone 0.82 acres of Lot 2A, Ward Minor Subdivision from RM (Multi-Family Residential) to R-1 (Single-Family Residential), with a minimum lot size of 5,000 square feet, to create five (5) lots.

ACTION ITEMS:

1. PUBLIC HEARING – 2024 BUDGET (Continued from October 24, 2023): Manager Hudson and Director Creamean.

   • Highway User’s Trust Fund.
   • Resolution 99-23 Setting the Mill Levy.
   • Resolution 100-23 Adopting the 2024 Budget.
   • Resolution 101-23 Appropriating Sums of Money for 2024.
   • Capital Improvements Plan 2024-2028.

2. 2024 STRATEGIC PLAN ADOPTION. Town Administrator Machalek.

   To consider adoption of the 2024 Town Board Strategic Plan.

3. ORDINANCE 10-23 TEMPORARILY SUSPENDING TIME LIMITATIONS AND WAIVING APPLICATION FEES FOR SUPPLEMENTAL TEMPORARY SIGNS FOR PROPERTIES DIRECTLY IMPACTED BY CONSTRUCTION OF THE DOWNTOWN ESTES LOOP. Planner Hornbeck.

   To mitigate impacts of the Downtown Estes Loop construction on downtown businesses.

4. RESOLUTION 102-23 6E FUNDING EXPENDITURE FOR A CHILDCARE FUNDING AGREEMENT WITH THE BOYS AND GIRLS CLUB OF LARIMER COUNTY. Manager Bangs.

   Consider the expenditure of 6E funds to Larimer County Boys and Girls Club to provide out-of-school programming.

5. ORDINANCE 11-23 AMENDING CHAPTER 5.20 OF THE ESTES PARK MUNICIPAL CODE REGARDING BED AND BREAKFAST INN PROPERTIES. Town Clerk Williamson.

   To provide additional operating requirements for bed and breakfast inns.

NOTE: The Town Board reserves the right to consider other appropriate items not available at the time the agenda was prepared.
6. **RESOLUTION 103-23 LEASE AGREEMENT WITH LTD PROPERTIES LLC FOR TRANSITIONAL EMPLOYEE HOUSING.** Director Williamson.
   
   For a two-year lease from December 1, 2023 to November 30, 2025 to house new employees.

7. **RESOLUTION 104-23 AMENDED INTERGOVERNMENTAL AGREEMENT FOR SOLID WASTE PROGRAMMING AND INFRASTRUCTURE IMPROVEMENTS.** Town Administrator Machalek.
   
   To amend the 2019 Intergovernmental Agreement for Solid Waste Programming and Infrastructure Improvements that would put the IGA into abeyance.

**REPORTS AND DISCUSSION ITEMS:**

1. **1% SALES TAX RENEWAL PACKAGE.** Town Administrator Machalek.
   
   Continue discussion of composition of proposed 1% sales tax renewal package.

**ADJOURN.**